

Friends of Hawthorne Board Member Meeting - DRAFT minutes

2/1/22 6pm – 7:30pm via Google Meet (virtual)

**Attendees:** Tommy Gregory and Casey Gregory – co-Presidents; Ara Erickson and Emily Glass – co-Treasurers, Corin Lianides and Leann Gorman – Secretaries, Aimee Loucks – Member at Large, Communications; Andrew Fiore-Gartland - Member at Large, Bria Knowles – Member at Large, Katie Berman – Advocacy lead

-----  
Quorum achieved and meeting kicked off by Tommy, president. Corin reviewed minutes from 12/7/21 meeting and were approved as written.

Tommy reviewed trash pick up event for MLK – very successful and community has requested we do something similar monthly or quarterly.

-----  
**Treasurer's update:**

Will be completed by 11<sup>th</sup> of each month moving forward. Each meeting will review the full months financial reports for 2<sup>nd</sup> prior month (i.e. in February the December financials would be reviewed in full).

Mid year financial review completed 1/30/22

- In future meetings, note in minutes, “written financial reports were shared via screenshare”
- Recommendation to standing rules that we change from 2 signatories to 1 for checks. Will make a motion to update next month at community meeting.
- Recommendation to reinstate reimbursement form for reporting, tracking, etc.

Majority of monthly spending for January: Family housing, masks, copy paper for office

**Advocacy Committee - Katie Berman**

Levies are currently a hot topic – encouraging people to vote since this is such an off-election time where ONLY these levies are on the ballot.

Much happening at the state legislature level during this short time in session – working to pass many items related to education. Katie will continue to pass on information as she receives it.

Covid meetings – SPS challenges especially around the expectation for schools to effectively step in as a health organization. Very much a state funding issue that is effecting schools at local levels.

Family support worker – does not appear to be a huge need for anything outside of existing budgets at the time.

**Fundraising Committee – Ara and Casey covering**

Hawthorne fundraiser: Very focused on teachers and gathering videos for the direct ask – no other real updates.

SES fundraising association – Aimee has been attending weekly meetings. They are currently working on finalizing the fundraising distribution model – working toward an equitable model of some kind.

**Volunteer update –**

Bria will manage the Sign Up Genius, Aimee will put information into newsletter.

**Unfinished business –**

**T shirt update** – timing still in limbo due to printer issues.

**Survey** – who will be on point for creating/hosting – Ara raised hand for set up – what will be content included.

**Nomination Committee –**

We need a Sign Up Genius for a nominating committee – and send an email explaining what this is. The nominating committee cannot be board members.

\* Bria will write email copy and set up Sign up genius.

Do we need to make these updates in the standing rules for there being Year 1 and Year 2 roles for PTA board? Corin will check on standing rules.

**Unfinished business:**

**Budget committee** – assembles our proposed budget – manages the form and community requests, administration requests, etc. We need as many people as possible to this!

**Website –**

We need to remove old and outdated items off the website to remain compliant and up to date.

Aimee and Corin will meet to review how.

**Transitioning to Zoom (from Google Meet) for all meetings** – how do we decide to make this transition? Ara will take the action of purchasing the FOH zoom account and we will utilize it for our meetings moving forward, starting March 1, 2022.

**Tommy adjourned the meeting at 7:32pm.**

